



4th March 2020

Dear Parent,

RE: Invitation to stand for Parent Governor election

The role of a school governor is extremely important and many essential decisions about this school are taken by our Governing Board. School governors work together with the school leadership team to continually improve the education for every child at our school. Our school governors have 3 core functions. They:

1. Ensure the clarity of vision, ethos and strategic direction of our school;
2. Hold the head teacher to account for the educational performance of our school and its pupils, and the performance management of staff; and
3. Oversee the financial performance of our school and make sure its money is well spent.

There is now a vacancy for **two** parent **governors**. **These vacancies are** required to be filled by an election. You are invited to stand for election as a parent governor.

All eligible parents, regardless of skills and experiences, can stand for election.

Schools have governors from all walks of life, from different ethnic groups and all age groups over 18 years old. Very few people cannot be governors. On the declaration of eligibility form is a list of statements which if apply also would prevent someone from becoming a school governor. The appointment is subject to a satisfactory enhanced Disclosure and Barring Service (DBS) check. Therefore, if successful, you will be required to allow an application to the DBS for an enhanced DBS check.

If you would like to stand for election as a parent governor, or if you would like to nominate someone else, please complete the relevant section on the nomination form enclosed. If you wish to nominate someone else you will need first need to check that they have a child at this school and that they are willing to be a school governor.

Each person standing for election must prepare a short personal statement stating why they wish to stand for election. These statements will be circulated to parents with the ballot papers. Each person will also need to sign the declarations, as we are committed to safeguarding and promoting the welfare of children, young people and vulnerable adults and expect all staff and volunteers to share this commitment.

Nomination forms, personal statements and declarations must reach me by 10.00am on Wednesday 18th March. Any nominations received after this date and time will not be considered. If I receive more than 2 **nominations** a ballot will be arranged.

Yours sincerely

Headteacher



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