



**Winterbourne Nursery and Infant School**

**Nursery (ELP)**

**Enhanced Learning Provision  
Prospectus**

**2020-2021**

# Welcome to Winterbourne Nursery Early Learning Provision.

We hope that the following information will help your child settle happily into Winterbourne Nursery ELP.

Winterbourne Nursery ELP (Enhanced Learning Provision) is part of the mainstream nursery provision at Winterbourne Nursery and Infant School.

The ELP (Enhanced Learning Provision) provides high quality specialist teaching for children with social communication difficulties. Children from the ELP will have daily opportunities for mainstream inclusion free play with children from the main nursery classes.

Placements are for one year and children must be aged 3 or 4 years old. They will usually be admitted during the autumn term following their 3<sup>rd</sup> birthday. The ELP has two classes; one in the morning and one in the afternoon. Children in the ELP are based in small group classes of no more than six children. We have a morning class known as Bond Class and an afternoon class known as Milne Class.

## Teaching and Curriculum

Both classes have a specialist teacher and two specialist-teaching assistants. The children follow a highly differentiated EYFS (Early Years Foundation Stage) programme to support their individual learning needs.

We use a variety of approaches to support the children's learning such as:

- Picture Exchange Communication System to support expressive language
- Makaton signing to support understanding
- Adult Child Interaction Therapy
- Attention Autism to develop shared attention
- Skill School (pre-cursive to TEACCH)
- TEACCH to develop play skills

- Transitions songs
- Bucket time

### **Class Structure and Environment**

To ensure that children in the ELP feel happy and secure, we provide a highly structured and predictable routine supported by visual prompts, transition songs, individual visual timetables and reduced consistent language used by all staff in the ELP.

We have a reduced environment to minimise distractions and enable children to make the most of learning opportunities.

### **Admission Criteria**

Children who are admitted must have difficulties in all of the following areas:

- Children will be functioning broadly at 16-26 months within the Early Years Foundation Stage
- Significant delay in verbal and non-verbal communication skills, both receptive and expressive
- Significant delay in social interaction skills
- Significant delay in imaginative play

Some of the children may have a diagnosis of Autism.

Our curriculum is designed to be both enjoyable and enriching. We want learning to be fun! It allows learners to achieve, and is accessible to all. However, we believe we can only achieve the best for your child if you work with us in close co-operation. We value any contribution you are able to make to the life of the school and warmly welcome you into the education partnership. In addition, we will do everything we can to keep you well informed of your child's progress and achievements.

### **Nursery ELP Session Times**

Bond - Morning	8.30am - 11.30am
Milne - Afternoon	12.30pm – 3.30pm

### **Purpose of the provision**

- To provide a structured environment with minimal language
- Predictable daily routine to alleviate anxiety and develop self-confidence.
- Total communication approach - spoken word, signing and symbol to promote understanding and develop communication skills.
- To monitor progress and to set appropriate targets to support learning.
- To support parents to develop a further understanding of the different needs their child has and to involve them in the decision on future provision.
- To provide opportunities for close observation and assessment by multi-agencies.
- To assess needs and request specialist reception placement if considered appropriate.

### **Your child's progress**

1. SEND Support Plans are generated for each child based on their present learning needs and progress.
2. Staff meet regularly to assess your child's progress and plan activities to support the SEND targets.
3. Observations are used to record your child's progress.
4. Termly reviews with parents are held to discuss progress and next steps.

### **Parent Workshops**

Throughout the year, we hold workshops where agencies such as Speech and Language Therapy provide training and information on specific strategies for parents to use at home.

### **Working in Partnership with Parents**

At the nursery, we value your partnership in the care and education of your child. With your support, we can help to make your child's time here happy and fulfilling. Each child is provided with a home/school contact book to enable you to communicate with us about your child. We will also keep you up to date with any

relevant information. We ask you to read the book daily. You may also ring us if you have any concerns.

### **Preparing for Nursery**

Before your child starts at Winterbourne ELP, arrangements will be made for us to meet each other. You will have an opportunity to view the provision and ask staff questions.

### **Attendance and Punctuality**

The nursery is a very important part of your child's education and regular attendance is vital. Please always let us know by telephone by 8am in the morning if your child is unable to attend school for any reason. If you do not inform us why your child is absent, this will be recorded as an unauthorised absence. Attendance is recorded and reported on your child's end of year report. It is important that your child takes full advantage of their three hour sessions at the nursery.

Please be punctual when bringing and collecting your child. We do not have any office support for our nursery classes and close all our doors punctually. It is therefore important that you bring and collect your child on time as you may experience difficulty in entering the building.

Late arrivals and collections can be very distressing for your child – especially where separation difficulties are a part of the Special Education Needs. Access to the ELP is via the wooden gate to the right of the Children's Centre entrance on Winterbourne Road.

**PLEASE NOTE** the green gates are open in the mornings and afternoon for **vehicle access only** for the ELP classes. **It is extremely dangerous** to enter the nursery area through these.

### **Illness**

If your child has had diarrhoea or vomiting they need to be kept home for 24 hours after the last incident. *You must be contactable during your child's time at nursery.* **Please** make sure we have your up-to-date contact details for home, mobile and work.

### **Uniform**

**All children are expected to wear school uniform. This is to help children and families know they are all part of the WNIS family. (See uniform list)**

## Jewellery

For the purpose of safety, no jewellery should be worn. If a child has pierced ears, they may wear stud earrings only. If you wish your child to wear a piece of jewellery for religious reasons, please speak to your child's class teacher about it first.

## Food and Drink

Fruit and water are available during the session. We ask you to provide snacks that you know your child will be eat.

## Nursery Outings

From time to time your child may be take on a local trip such as to the park. You will always be made aware of this in advance.

## Nursery Fund

While your child is in the nursery, we ask for a voluntary contribution of £30 for the year. This helps us to pay for cooking ingredients, gardening activities, photographs, parties to celebrate special events etc. This money can be paid in full at the start of the school year or each term to the school office. Your support helps us to provide the children with a wide range of additional experiences that they will enjoy at nursery.

## Going Home

You must let us know which adult will be collecting your child at the end of each session. We cannot release your child into the care of adults we do not know without your permission in a signed letter or a telephone call. For obvious safety reasons, we will not allow your child to go to you if you are in a traffic jam on Winterbourne Road. You need to park your car and walk to the ELP entrance to collect your child.

**Parents and carers who drive to and from the ELP, are advised to contact the School Office and give their vehicle registration details so as to prevent receiving a fine from the Local Authority** (this is because Winterbourne Road has restricted access).

## Transport arrangements

The ELP hours are from 8.30am – 11.30am and 12.30pm – 3.30pm. Your child *may* be entitled to transport. If so, a guide will always accompany your child to and from nursery. Where possible it will always be the same guide. If any difficulties arise please let staff know and we will do our best to support you. Transport arrangements are organised by the transport personnel telephone number **020 8686 2215**. In bad weather, it may be helpful to check their website [www.transport.croydon.lgfn.net](http://www.transport.croydon.lgfn.net)

If you know that your child will be absent from school due to illness, attendance or appointments it is vital that you inform Nursery and Transport Personnel.

### **Child Protection / Safeguarding**

**Designated Safeguarding Lead: Mrs. Jones**

The school works closely with all the agencies involved in child protection. For more information about our processes, please refer to the Safeguarding policy.

[www.winterbournenurseryandinfantschool.co.uk/safeguarding](http://www.winterbournenurseryandinfantschool.co.uk/safeguarding)

For any further assistance, please refer to school website.

[www.winterbournenurseryandinfants.co.uk](http://www.winterbournenurseryandinfants.co.uk)

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## **GENERAL INFORMATION**

**Winterbourne Nursery & Infant School is a community school maintained by the London Borough of Croydon**

The **Acting Headteacher** is Mrs. Jones

You can write to us at:      Winterbourne Nursery and Infant School  
   Winterbourne Road  
   Thornton Heath  
   Surrey CR7 7QT

The school telephone number is **020 8689 7684**

The school e-mail address is [office@winterbourne-inf.croydon.sch.uk](mailto:office@winterbourne-inf.croydon.sch.uk)

The **Chair of the School Governing Body** is:

Mrs P Salami  
C/o Winterbourne Nursery and Infant School  
Winterbourne Road  
Thornton Heath      Surrey CR7 7QT

## SCHOOL TERM DATES

September 2020 – July 2021

### **AUTUMN TERM 2020**

Thursday 3 <sup>rd</sup> & Friday 4 <sup>th</sup> September	INSET DAYS – school closed to children
Monday 7 <sup>th</sup> September	Children back to school
<i>HALF TERM</i>	<i>26<sup>th</sup> October – 30<sup>th</sup> October</i>
Monday 2 <sup>nd</sup> November	Children back to school
Friday 18 <sup>th</sup> December	Last day of term – school closes at 2pm

### **CHRISTMAS HOLIDAY**

*21<sup>st</sup> December – 1<sup>st</sup> January*

### **SPRING TERM 2021**

Monday 4 <sup>th</sup> January	INSET DAY – school closed to children
Tuesday 5 <sup>th</sup> January	Children back to school
<i>HALF TERM</i>	<i>15<sup>th</sup> – 19<sup>th</sup> February</i>
Monday 22 <sup>nd</sup> February	Children back to school
Wednesday 31 <sup>st</sup> March	Last day of term – school closes at 2pm

### **EASTER HOLIDAY**

*1<sup>st</sup> April – 16<sup>th</sup> April*

### **SUMMER TERM 2021**

Tuesday 19 <sup>th</sup> April	Children back to school
Monday 3 <sup>rd</sup> May	MAY BANK HOLIDAY – SCHOOL CLOSED
<i>HALF TERM</i>	<i>31<sup>st</sup> May – 4<sup>th</sup> June</i>
Monday 7 <sup>th</sup> June	INSET DAY – school closed to children
Tuesday 8 <sup>th</sup> June	Children back to school
Thursday 22 <sup>nd</sup> July	Last day of term – school closes at 2pm
Friday 23 <sup>rd</sup> July	INSET DAY – school closed to children

**Please remember that all holidays and leave should be taken during the official school holidays and not during term time. Under no circumstances will leave/holiday be granted during term time.**