



*Winterbourne Nursery and Infant School*  
*Inspire – Learn -*  
*Be Proud*

**WINTERBOURNE NURSERY AND INFANT  
SCHOOL**

**NURSERY PROSPECTUS  
2020-2021**

If you need any assistance in translating this prospectus, please contact the school office and we will try to assist.

*Winterbourne Nursery & Infant School is situated in Thornton Heath, Croydon. Our school is able to accommodate 450 children aged between three and six years of age.*

*The School community represents a variety of different nationalities, cultures and interests and provides a rewarding blend of understanding and tolerance, which recognises the similarities between people as well as their differences.*

*Our vision for Winterbourne Nursery & Infant School is to provide a warm, caring and stimulating environment, which encourages, values and celebrates diversity and individual excellence.*

*We aim to make a difference to every child, regardless of any barriers to learning they may face. We want to instil a life-long love of learning in every member of the school community. We wish to equip all pupils with the skills necessary to become interesting, well-rounded individuals, who in turn will make a difference to others in their lives.*

*Parental involvement, in supporting their child's access to the curriculum is essential. Educational visits into the local and wider community further contribute towards the provision of a broad and balanced curriculum for all our pupils.*

*It is our aim to establish, seek and maintain links with everyone who contributes to our pupil's educational achievement and welfare. This includes, parents, governors, professional colleagues, specialist advisory staff and members of the community.*

## SCHOOL AIMS

At Winterbourne Nursery and Infant School, we believe that our children, parents, governors, teachers, staff and visitors are all active learners.

Winterbourne Nursery and Infant School is a warm, caring and positive place where you will always feel welcome. It is a place in which you will have a voice, be listened to and be able to contribute to the high level of provision that already exists. The staff are committed to creating a warm, caring atmosphere and are skilled at helping and supporting others. We have expectations of the staff, children and visitors and by working as a group we will be able to provide a centre that will serve the interests and needs of the rich and diverse community that already exists.

We are proud of our community and the opportunities that are presented to us by you the user and will capitalise on this in many different ways. Please feel free to visit us at any time. We have an open door policy and look forward to meeting you all in the near future.

The strengths of the school's learning community are its diversity of racial and cultural heritages, differing levels of physical, sensory, intellectual and emotional development and the many faiths and beliefs represented.

We will:

- Give all learners an enjoyment of learning and pride in success that will help to establish high achievements and maintain positive attitudes for life.
- Raise standards to ensure that all pupils achieve to the best of their ability in their learning and development.
- Develop a community where all can participate fully and equally regardless of disability, gender or race and where equality is woven into the culture of the school through its procedures, policies and practices.
- Foster responsible behaviour and attitudes through encouragement and example.
- Use the rich resources of our diverse community especially with regard to cultural and racial heritage to enhance the broad and balanced curriculum in line with Government policy.
- Develop a friendly working relationship between parents, governors, other professionals and staff so that we are all well informed, supportive partners in our children's learning.
- Work to develop links with the wider community.
- Work to ensure continuity in children's learning between and across year groups.

Give children as many of the necessary experiences as possible that will help them become well-adjusted fulfilled adults.

## NURSERY ORGANISATION

The main nursery has places for 78 children on a part time basis. The classroom is the room that they will start and finish the session in. Their 'teacher' is the adult who is responsible for collecting and collating information about how your child learns and the progress they are making.

## MOVING ON INTO THE RECEPTION CLASSES

We work very closely to ensure continuity and progression for our children. To help ensure a smooth transition from nursery to reception we plan a programme of visits throughout the year. In the summer term, this involves the reception teachers visiting the nursery and nursery children visiting the reception classes.

All pupils of statutory school age have to be admitted to a Reception year. It is therefore important that parents apply to the Local Authority for a place in our Reception class for year 2020, as this is not an automatic transfer. **Applications are made through [www.eadmissions.org.uk](http://www.eadmissions.org.uk)**

**Please remember, attending a nursery class at Winterbourne Nursery and Infant School does not guarantee a place in a Reception class at our school. You must apply online at Croydon Council in September 2020.**

## OUTSIDE CLASSROOM

The outdoor area is a rich, dynamic and natural space for learning and development in children of all ages. Being outdoors has a positive impact on children's sense of well-being and offers freedom to explore, use their senses and be physically active and exuberant.

The outside area is a vital part of the overall learning environment, where all areas of the nursery curriculum are covered. For this reason, we aim to have the outside area accessible for as much of the time as possible.

The outside areas provide challenges for children's physical skills. We have large and small equipment for climbing, jumping, balancing and sliding. We also have a variety of wheeled toys to provide exercise and practice hand eye and feet coordination. Children are given the opportunity to choose where they want to work for the majority of the time. During each session, we have a story and sharing time to exchange news, show work, talk about what we have learnt and to learn songs and rhymes.

## SINGING SESSIONS

There are weekly singing sessions in all classes and parents are invited into nursery every Friday for song time.

## TIMES AND ATTENDANCE

Nursery school begins at **8.45am** and finishes at **11.45am** for the morning sessions.

Nursery school begins at **12.30pm** and finishes at **3.30pm** for the afternoon session.

We cannot accept responsibility for your child after school finishes. If an emergency occurs and you are going to be late, please telephone and let us know. If you wish to send someone else to collect your child, please let us know.



### **Wow Moments**

At Winterbourne, we recognise that a great deal of learning happens outside of school and in order to build a more complete picture of your child, we collect and display all of the children's "wow moments". These are certificates that you write something your child has done that makes you proud of them. It may be that they helped to look after a sibling, or have learnt how to put on their coat all by themselves. You can complete as many as you want throughout the year and hand them to your child's teacher - who will display them on a board within the class. You can find one in this pack and additional copies can be obtained from your child's teacher.

### **IN PARTNERSHIP WITH YOU**

The children's play is their work. It needs to be active and relevant, based on previous knowledge and experience. The staff at Winterbourne Nursery and Infant School know that you are your child's first teacher and know more about your child than we do. We are also fortunate that our children come from many different social and cultural backgrounds; this diversity is valued and used to educate all of us at Winterbourne Nursery and Infant School, so promoting understanding and tolerance. We wish to work with you and to build on the good start you have given your child.

We ask that you or another adult, familiar to your child, are available during the first week of school to give re-assurance to your child and support them in those early days of getting to know the new adults (staff) and children in his/her life.

We know how important it is that we work in partnership with you in order to ensure your child makes the best possible use of their time with us. We can discuss your child's progress informally at the beginning and end of each session in a general way, however, if you need to talk in confidence or at length you may need to make an appointment with your child's teacher.

### **IMPORTANT THINGS TO REMEMBER**

#### **REGULAR ATTENDANCE AND PUNCTUALITY**

The nursery is an important part of your child's education and regular attendance is vital. Please always let us know if your child is unwell by email or telephone before the nursery session commences. If you do not inform us why your child is absent, this will be recorded as an

unauthorised absence. Attendance is recorded and reported on your child's end of year report. It is important that your child takes full advantage of their 3-hour sessions at the nursery. Late arrivals must be brought to the **main office** to be registered. Late collections can be very distressing for your child who may feel they have been abandoned. Please ring the office in any case.

## **INFORMING THE SCHOOL OF AN ABSENCE**

Parents must inform the school of their child's reason for absence **on the first day of their child's absence**. The exact reason needs to be clearly stated as this is recorded on pupils' records and, therefore, 'unwell' needs to be defined e.g. flu, vomiting, chicken pox etc.

## **HOME TIME**

If your child is going to be collected by anyone other than those declared on the form, originally completed by you, please let the office know. Your child will not be allowed to be taken off the school premises until you have rung the school authorising a different person to collect your child.

## **UNIFORM**

We want children to benefit from and enjoy all areas of learning (Indoor classroom and outdoor classroom). The children learn and concentrate when they feel comfortable and therefore we have a Nursery uniform consisting of:

- Winterbourne sweatshirt with grey trousers/tracksuit bottoms for the boys (trousers with elasticated waists are much easier) and a grey skirt or tracksuit bottoms/ trousers for the girls. A white Winterbourne short-sleeved polo shirt is to be worn under the Winterbourne sweatshirt. **PLEASE DO NOT PUT LONG SLEEVED SHIRTS UNDER THE SWEATSHIRT - ONLY THE REGULATION SCHOOL UNIFORM SHORT SLEEVED POLO SHIRT.**
- Flat, black, sturdy school shoes which are easily fastened with velcro.
- A warm, waterproof coat in the winter
- A regulation school book bag
- Protection from the sun in the summer

**Please label clothes clearly with the child's name (especially coats and sweatshirts) making items easy to return if lost or mislaid.**

## **JEWELLERY**

For the purpose of safety, no jewellery should be worn. We cannot stress enough how important that all parents ensure this adhered to. If a child has pierced ears, they must have small stud earrings. If you wish your child to wear a piece of jewellery for religious or family reasons, please let us know.

## **DRINKS/FOOD**

Your child can bring water to school in a named water bottle. **No fizzy drinks** please. If you wish your child to have milk, it can be ordered through "Cool Milk" (application forms are enclosed in your information pack and additional forms are available at Reception). Winterbourne is part of the national fruit scheme, which means that all children receive a piece of fruit during the day.

## **NURSERY FUND**

While your child is in the nursery, we ask for a voluntary contribution of £30 for the year. This helps us to pay for cooking ingredients, gardening activities, photographs, parties to celebrate special events etc. This money is to be paid in full at the start of the school year. Your support helps us to provide the children with a wide range of additional experiences that they will enjoy at nursery.

## **NURSERY VISITS**

From time to time, we have visits from the local Police, Road Safety Officer, travelling farm etc. and occasionally we will take the children to visit the local shops and park. We will inform you when such visits take place.

## **THE FOUNDATION STAGE CURRICULUM**

### **Development Matters**

The areas of learning and development are broken into seven areas. Three areas are particularly important for igniting children's enthusiasm for learning. These are the three prime areas of:

- Communication and language
- Physical development
- Personal, social and emotional development

Leaving four specific areas through which the three prime areas are strengthened and applied:

- Literacy: reading and writing including the Read Write Inc phonics programme
- Mathematics Number Shape Space
- Understanding the world
- Expressive arts and design

All areas of learning and development are important and interconnected and many activities will cover many of the areas. Each area is divided into age bands of development and practitioners are able to identify resources and learning opportunities for individual children dependent on their developmental needs.

We provide a structured and planned environment within which staff become involved in and observe children at play. The staff at Winterbourne are trained to make detailed observations of each child and plan for their 'next steps' of development by providing play situations that have a high level of interest and motivation.

All the nursery staff are sensitive to the needs of your child and plan activities to extend his or her knowledge and challenge their thinking skills. They also communicate and show by example, behaviour that is respectful and caring of each other.

## **THE SEVEN AREAS OF THE FOUNDATION STAGE**

### **Prime Areas**

#### **Personal, Social and Emotional Development**

This is a very important area of learning for the children in the nursery. It is the basis from where all other learning can take place. The children, whilst they are PLAYING, learn how to share and take turns with others. They are taught the social skills of using language rather than "physical means" to let others know when they are sad, angry or frustrated; and are encouraged to empathise and care for each other.

The nursery workers plan to build up children's confidence by fostering an "I can do" or "I will try" attitude and organising the nursery equipment and activities to help them achieve or have to try a little bit harder. Our children bring to our school a wealth of cultural experiences, which we all learn and benefit from. We teach the children to respect and appreciate each other and the environment we live and work together in.

#### **Communication, Language**

In the nursery, the most important part of this area of learning is speaking and listening. Think how much language your child has learnt in the last 36 or 48 months! At the nursery we build on this by encouraging children to ask questions, make up stories and play at being different people in the role play areas. We also encourage children to listen to and share stories and later to 'have a go' in making marks. This teaches them that what we say can be written down to be re-read later.

#### **Physical Development**

Physical activity, such as using climbing frames, is essential to young children's health, learning and general well-being. They learn through being active and need space and opportunity to increase their confidence; this is called gross motor development. Children also experiment with various tools and materials such as pens, brushes, hammers and construction kits to help with the control for small physical movements requiring hand and eye co-ordination. This comes under physical development as fine motor skills.

#### **Expressive Arts and Design**

This area of learning includes opportunities for children to practice and develop their imagination and their ability to communicate and express their ideas and feelings in many different media or roles. We use paint, clay, wood, glue, fabric, role-play, drama, singing and dancing.

### **Specific Areas**

#### **Literacy**

In the Nursery, we start to introduce the children to PENPALS and in the summer term, we begin phonics teaching for children who are ready. It is important that children learn to form letters correctly right from the beginning. Capital letters should only be used at the beginning of a sentence or for the first letter for a name i.e. Nathan or Neera. It is more important that children learn the lower case letter forms at this stage. When you feel your child is ready to begin forming letters, please talk to a member of staff who will be happy to give you a copy of the way we form our letters at school. We share the children's records each term at a Parental Consultation

Meeting with you and, in the summer, you will receive a copy of a summary of their Foundation Stage Records and learning targets.

### **Mathematics**

The activities in our nursery provide the foundation for early mathematical development. They are practical activities e.g. table top games, large and small construction activities all focusing on developing mathematical language and understanding. We help children to create a visual picture of what they are seeing, matching, sorting, counting and estimating during their play. They can then begin creating the 'picture in their head', which is the beginnings of mental arithmetic.

### **Understanding the World**

Children come to the nursery with their own ideas of what happens around them. By valuing and building on these experiences about people, homes and events we are able to provide a foundation for historical, geographical, scientific and technological learning. We teach the children through first hand experiences by visiting our local area in small groups and at times children and adults bring objects of interest to show and share.

## GENERAL INFORMATION

Winterbourne Nursery & Infant School is a community school maintained by the London Borough of Croydon

The **Acting Headteacher** is Mrs P. Jones

You can write to us at: Winterbourne Nursery and Infant School  
Winterbourne Road  
Thornton Heath  
Surrey CR7 7QT

The school telephone number is 020 8689 7684

The school e-mail address is [office@winterbourne-inf.croydon.sch.uk](mailto:office@winterbourne-inf.croydon.sch.uk)

The school website address is [www.winterbournenurseryandinfants.co.uk](http://www.winterbournenurseryandinfants.co.uk)

The **Chair of the School Governing Body** is:

Mrs. P. Salami  
C/o Winterbourne Nursery and Infant School Winterbourne Road  
Thornton Heath Surrey CR7 7QT

### **CHILD PROTECTION/ SAFEGUARDING**

This school forms part of the Croydon Child Protection Team. We work closely with all the agencies involved in child protection. We must report any instances of concern about the welfare of children in the school.

### **OPERATION ENCOMPASS**

As part of our approach to safeguarding children, our school has signed up to Operation Encompass - a partnership between the Designated Safeguarding Leads of the school, the police and the local authority whereby trained leads at the school are informed if a child attending our school has been in a home where incidents of domestic abuse have occurred the preceding day or Friday. The purpose of this is so that we are well positioned to offer silent support to an affected child. Further information can be found on the school website.

## **WORKING TOGETHER**

The home/school partnership is very important to us and we feel teachers and parents/carers must work together. The many ways we work together are through the following:

### **PARENT/CARER CONSULTATIONS**

Our parent/carer consultation evenings are held each term. On these occasions, parents/carers are able to look at their child's work and are given the results of any school's assessments, tests and SEND stages. The class teacher will update parents/carers on their child's progress and consultations last for 10 minutes. A written report for every pupil is sent home at the end of the school year in July.

### **BEHAVIOUR**

Our children behave well. This good behaviour is reinforced by praise and by positive feedback. We have school rules to help our children behave well. These were devised by the whole school community and are kept deliberately simple for the children's benefit. You can access our Behaviour Policy on our website.

### **SCHOOL EVENTS**

During the course of the year we also hold other events such as parent workshops, pupils' performances, parent workshops and sports days. In the second part of the summer term, we hold new parent/carer evenings for nursery and reception parents. Parents/carers are invited to these meetings to find out about the curriculum their child will be studying during the following year. They also have the opportunity to meet their child's new class teacher and hear about classroom routines and organisation.

### **NEWSLETTERS AND PARENTS/CARERS INFORMATION BOARDS**

Details of all the above events are sent home in regular newsletters and are available on our website. It is important that you read these with your child and take note of all the events that are happening at school. If you do not receive a copy, please ask at the office for one.

### **COMPLAINTS PROCEDURE**

If you feel that something is bothering you please speak to you child's class teacher. We work well when we communicate well with each other. If you feel you want to speak to someone from our Senior Leader Team. Please ring office and make an appointment.

**FOLLOWING THESE REQUESTS WILL ALSO HELP US BOTH TO WORK WELL TOGETHER.**

1. Dogs are not allowed in the school grounds for health and safety reasons.
2. Do not send your child with jewellery, other than small studs in pierced ears.
3. Toys should not be brought to school.
4. Food, other than that provided in a packed lunch, should not be brought to school.
5. Fizzy drinks or drinks in glass bottles are not allowed.
6. Money should not be brought to school unless otherwise stated.
7. Smoking or consumption of alcohol is not allowed in the school building or site.
8. Cars should never be brought into the school grounds.
9. Cars should not wait on the yellow lines or zigzag lines outside the school.
10. Children should walk their bicycles, roller skates/blades, scooters or skateboards into the school grounds.
11. Prams and buggies must be left outside the building as these cause a safety hazard and block corridors inside the building.

## **PERSONAL, SOCIAL AND HEALTH EDUCATION AND CITIZENSHIP**

This is about being independent, playing and learning well with each other and becoming good citizens. Children learn the basic roles and skills for keeping themselves healthy and safe and for behaving well. Teachers use 'circle time' when pupils sit in a circle and talk about their own and other people's feelings to become aware of the views, needs and rights of other children and older people.

You can help your child get off to the right start by ensuring they begin school able to:

- dress and undress him/herself and tie shoelaces
- use the toilet properly, flush it after use and wash hands
- use a knife and fork
- use a handkerchief efficiently
- tidy away toys and be prepared to share and to take turns and know they are responsible for their actions.

## **INCLUSION**

We teach our curriculum so that children have equal opportunities to develop the skills and attitudes needed in later life. We set out to make sure that we counter racism so that members of the school feel equally valued, needed and important. We acknowledge and respect the culture, religion, language and customs of different groups. We provide additional help to more and less able children, gifted and talented children, children with disabilities and children who have English as an additional language.

We hope that the information in this brochure has been helpful. However, if there is any further information required please do not hesitate to contact the School Office.

We look forward to meeting with you in the near future.

## SCHOOL TERM DATES

September 2020 - July 2021

### AUTUMN TERM 2020

Thursday 3<sup>rd</sup> & Friday 4<sup>th</sup> September INSET DAYS - school closed to children

Monday 7<sup>th</sup> September Children back to school

*HALF TERM 26<sup>th</sup> October - 30<sup>th</sup> October*

Monday 2<sup>nd</sup> November Children back to school

Friday 18<sup>th</sup> December Last day of term - school closes at 2pm

### **CHRISTMAS HOLIDAY**

*21<sup>st</sup> December - 1<sup>st</sup> January*

### SPRING TERM 2021

Monday 4<sup>th</sup> January INSET DAY - school closed to children

Tuesday 5<sup>th</sup> January Children back to school

*HALF TERM 15<sup>th</sup> - 19<sup>th</sup> February*

Monday 22<sup>nd</sup> February Children back to school

Wednesday 31<sup>st</sup> March Last day of term - school closes at 2pm

### **EASTER HOLIDAY**

*1<sup>st</sup> April - 16<sup>th</sup> April*

### SUMMER TERM 2021

Tuesday 19<sup>th</sup> April Children back to school

Monday 3<sup>rd</sup> May MAY BANK HOLIDAY - SCHOOL CLOSED

*HALF TERM 31<sup>st</sup> May - 4<sup>th</sup> June*

Monday 7<sup>th</sup> June INSET DAY - school closed to children

Tuesday 8<sup>th</sup> June Children back to school

Thursday 22<sup>nd</sup> July Last day of term - school closes at 2pm

Friday 23<sup>rd</sup> July INSET DAY - school closed to children

**Please remember that all holidays and leave should be taken during the official school holidays and not during term time. Under no circumstances will leave/holiday be granted during term time.**

**Thank you for your continued support**