

Tuesday 9th September 2025



LQ: Can I identify the keys on a keyboard?

Steps to success



I can find keys on a computer keyboard

I can identify home keys on a computer

I understand how to type capital letters using the shift key



STAR WORDS



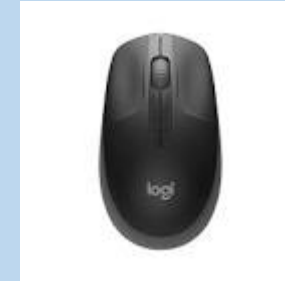
Computer



Keyboard



Mouse



Screen



Capital letters



Shift key



Kapow
Primary

Getting to know the keyboard

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Today we are going to identify the keys on the keyboard.

TP: Where would we find a keyboard?

What do we use a keyboard for?

How do we communicate with a computer and what do we use to communicate?

To communicate with computers, we use the mouse, our voice and fingers if it is touch screen on a tablet or phone.

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Look at this keyboard.



TP: What do you think the keyboard is used for?

A keyboard is a tool with buttons (keys) that you press to send signals to a computer, allowing you to type letters, numbers, and symbols to write on the screen. Coders type words and numbers on the keyboard and the computer translates it into its “own language”. It can turn the language into things like websites or computer games.

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Let's look at the different keys on the keyboard and learn what the features are.

Self Assessment

Do you understand the features of a keyboard?



Tab

Caps lock

Delete



Shift

Space bar

Shift

Enter

You can press the shift key for capital letters.

The space bar creates finger spaces between words.

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You are going to use the computers in the ICT suite and practise touch typing.

TP: What do you think touch typing means?

Touch typing means typing without looking at the keys on the keyboard.

The best way to learn is to practise a little bit everyday, so that you can become quicker and recognise where the letters are.

Turn your computer on and login using your class login details.

Then open Microsoft word.



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TASK

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With your partner, practise using the keys on the keyboard to write your name and some words. Practise using the features on the keyboard.



Now I would like you and your partner to take turns typing this sentence.

'The brown fox jumps over the lazy dog.'

Self Assessment

Do you understand what to do?

